



ECONOMIC AND COMMUNITY REGENERATION CABINET BOARD

***Immediately Following Scrutiny Committee on
FRIDAY, 29 JANUARY 2016***

COMMITTEE ROOMS A/B - NEATH CIVIC CENTRE

PART 1

1. To agree the Chairperson for this Meeting
2. To receive any declarations of interests from Members
3. To receive the Minutes of the previous Economic and Community Regeneration Cabinet Board held on 4 December, 2016
(Pages 3 - 10)
4. **To receive the Forward Work Programme 2015/16**
(Pages 11 - 12)
5. Any urgent items (whether public or exempt) at the discretion of the Chairman pursuant to Statutory Instrument 2001 No 2290 (as amended)
6. Access to Meetings - to resolve to exclude the public for the following items pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290 and the relevant exempt paragraphs of Part 4 of Schedule 12A to the Local Government Act 1972.

PART 2

To receive the Private Report of the Head of Property and Regeneration

7. Caewern Upper Care Home (Exempt under Paragraph 14)
(Pages 13 - 34)
8. Community Employability Centre (Exempt under Paragraph 14)
(Pages 35 - 42)
9. Former Dwr Y Felin Lower School (Exempt under Paragraph 14)
(Pages 43 - 48)
10. NPT Shopmobility (Exempt under Paragraph 14)
(Pages 49 - 56)
11. Pontardawe One Stop Shop (Exempt under Paragraph 14)
(Pages 57 - 66)
12. Sense of the Dragon Food Festival (Exempt under Paragraph 14)
(Pages 67 - 72)

S.Phillips
Chief Executive

Civic Centre
Port Talbot

Thursday, 21 January 2016

Cabinet Board Members:

Councillors: A.J.Taylor and M.L.James

Notes:

- (1) *If any Cabinet Board Member is unable to attend, any other Cabinet Member may substitute as a voting Member on the Committee. Members are asked to make these arrangements direct and then to advise the committee Section.*
- (2) *The views of the earlier Scrutiny Committee are to be taken into account in arriving at decisions (pre decision scrutiny process).*

EXECUTIVE DECISION RECORD

CABINET BOARD - 4 DECEMBER 2015

ECONOMIC AND COMMUNITY REGENERATION CABINET BOARD

Cabinet Board Members:

Councillors: M.L.James (Chairperson) and A.N.Woolcock

Officers in Attendance:

A.Evans, S.Brennan and Mrs.T.Davies

1. **APPOINTMENT OF CHAIRPERSON**

That Councillor M.L.James be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS ECONOMIC AND COMMUNITY REGENERATION CABINET BOARD HELD ON 23 OCTOBER, 2015**

Noted by the Committee.

3. **WELSH PUBLIC LIBRARY STANDARDS ANNUAL REPORT 2014-15**

Decision:

That the Welsh Public Libraries Standards Annual Report be commended to Welsh Government, and the feedback comments included in the Assessment letter for 2014-15 be noted.

Reason for Decision:

To enable the Authority to comply with its statutory duty of providing a library service in Neath Port Talbot.

Implementation of Decision:

The decision will be implemented after the three day call in period.

4. **QUARTER 2 PERFORMANCE MANAGEMENT DATA 2015-2016 - EDUCATION**

Decision:

That the report be noted.

5. **QUARTER 2 PERFORMANCE MANAGEMENT DATA 2015-2016 - ENVIRONMENT**

Decision:

That the report be noted.

6. **FLOOD AND WATER MANAGEMENT ACT 2010 - CHANGES TO THE RESERVOIRS ACT 1975**

Decisions:

That:

1. Margam 'Fish Pond' and 'New Pond' be registered under the Reservoirs Act to establish their risk category designation, and that a further report be presented to this Cabinet Board on the necessary works required to comply with the Act and department of Education, Leisure and Lifelong Learning explore potential sources of grant funding opportunities;
2. That Furzemill Pond, Margam Park remains unregistered and a feasibility study be carried out into an additional spillway into the Coal Brook and flood calculations revisited;
3. Gnoll Park (Bottom Pond) remains unregistered and that the works set out in the circulated report be carried out to comply with the Act as soon as practicable.

Reason for Decision:

To comply with the Flood and Water Management Act 2010, incorporating changes in Schedule 4 to the Reservoirs Act 1975.

Implementation of the Decisions:

The decisions will be implemented after the three day call in period.

Consultation:

Internal consultation has been undertaken on this item with the Directorate Service Management teams.

7. **NEATH FOOD AND DRINK FESTIVAL**

Decision:

That the report be noted.

8. **NEATH BUSINESS IMPROVEMENT DISTRICT - BALLOT RESULT**

Decision:

That the report be noted.

9. **URGENCY ACTION 1374 - NEATH BUSINESS IMPROVEMENT DISTRICT**

Decision:

That the following urgency action taken by the Director of Environment, in consultation with the requisite Members, be noted:-

Officer Urgency Action No. 1374

Neath Business Improvement District

10. **FORWARD WORK PROGRAMME 2015/16**

Decision:

That the Forward Work Programme be noted.

11. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

12. **CATERING SERVICE CONTRACT FOR CROESERW COMMUNITY ENTERPRISE CENTRE (EXEMPT UNDER PARAGRAPH 14)**

Decisions:

That:

1. Subject to Afan Village Café Ltd meeting the following conditions prior to the contract being awarded, the Head of Participation be granted delegated authority to award a 5 year contract to provide the catering service at Croeserw Community Enterprise Centre under an Operating Agreement:
 - Provision of copies of the staff's Certificates
 - Provision of the Bank details for Afan Village Café Limited
 - Provision of evidence of the insurances:
 - Employer's Liability Insurance - £5 million
 - Public Liability Insurance - £5 million
 - The registration of the food operation 28 days prior to starting
 - Operation of a suitable HACCP system for Food Safety Management
 - Introduction of a suitable product recall system prior to starting;
2. Subject to Afan Village Café Ltd agreeing heads of terms, the Head of Property and Regeneration be granted delegated authority to enter into a Tenancy Agreement and key holder agreement for the

kitchen and the right to use associated dining areas of Croeserw Community Enterprise Centre for the provision of a catering service to include a service outside the standard Croeserw Community Enterprise Centre opening hours for the duration of the Operating Agreement.

Reason for Decisions:

To sustain the catering service at Croeserw Community Enterprise Centre, as per the condition of grant and to assist the Education Leisure Lifelong Learning Directorate in reducing the subsidy for the centre.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

13. **PROPOSED LEASE OF HENGWRT SPORTS HALL, BRITON FERRY (EXEMPT UNDER PARAGRAPH 14)**

Decision:

That the grant of the lease to the Trustees of Giants Grave and Briton Ferry Boys Club of Hengwrt Sports Hall, Llansawel, Briton Ferry, on the terms set out in the private circulated report, be approved.

Reason for Decision:

To allow the premises to continue to be used for the benefit of the Community.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

The item has been subject to external consultation.

14. **CELTIC LEISURE - HALF YEAR PERFORMANCE REVIEW (EXEMPT UNDER PARAGRAPH 14)**

Decision:

That the report be noted.

15. **CANOLFAN SHELTERED ACCOMMODATION, SEVEN SISTERS (EXEMPT UNDER PARAGRAPH 14)**

Decision:

That the offer made by Bowen Enterprises Limited for land formerly known as Canolfan Sheltered Accommodation, Seven Sisters, Neath, be approved.

Reason for Decision:

To enable the sale of a surplus site and to attain a capital receipt.

Implementation of Decision:

The decision will be implemented after the three day call in period.

16. **LAND AT WAUN STERW, PONTARDAWE (EXEMPT UNDER PARAGRAPH 14)**

Decision:

That the disposal of the land to Hale Construction on the basis of the revised proposal, as detailed within the private circulated report, which will allow some of the identified units to be sold via private sale, be approved.

Reason for Decision:

To enable the sale of surplus land and to attain a capital receipt.

Implementation of Decision:

The decision will be implemented after the three day call in period.

17. **LAND ADJACENT TO THE FORMER MORFA AFAN CARE HOME, SANDFIELDS (EXEMPT UNDER PARAGRAPH 14)**

Decision:

That the disposal of the land to Hale Construction, on behalf of Gwalia Housing, as detailed within the private circulated report, be approved.

Reason for Decision:

To enable the sale of surplus land and to attain a capital receipt.

Implementation of Decision:

The decision will be implemented after the three day call in period.

18. **AFAN FOREST PARK VISITOR CENTRE (EXEMPT UNDER PARAGRAPH 14)**

Decisions:

That:

1. the Head of Property and Regeneration be granted delegated authority to formally award the tender for a catering provision at the Afan Forest Park Visitor Centre to Afan Forest Activity Centre Ltd, subject to Afan Forest Activity Centre Ltd satisfying all the requirements of the Invitation to Tender for Catering Provision at the Afan Forest Park Visitor Centre;
2. in the event that the Afan Forest Activity Centre Ltd declines to accept the award of the tender or does not pass the outstanding obligations of the tender, the Head of Property and Regeneration be granted delegated authority to go to the operator who is ranked second in the tender exercise or to the third ranked tenderer, should the second decline the award or does not pass the outstanding obligations of the tender or to the fourth ranked tenderer should the third decline the award or does not pass the outstanding obligations of the tender to provide the catering provision at the Afan Forest Park Visitor Centre, subject to these organisations satisfying all the requirements of the Invitation to Tender for Catering Provision at the Afan Forest Park Visitor Centre;

3. the Head of Property and Regeneration be authorised to enter into an Operating Agreement, Lease and any other associated documentation for a duration of five years with Afan Forest Activity Centre Ltd (or such other successful operator) for the provision of a catering provision at the Afan Forest Park Visitor Centre.

Reason for Decisions:

To ensure the Authority complies with the Contracts Procedure Rules and to ensure the provision of a high quality catering service for visitors to the Afan Forest Park Visitor Centre whilst providing an income stream to the Council to enable the remainder of the site to be managed and maintained.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

CHAIRPERSON

2015/2016 FORWARD WORK PLAN

ECONOMIC AND COMMUNITY REGENERATION CABINET BOARD

Meeting Date and Time	Agenda Items	Type (Decision, Monitor or Info)	Rotation (Topical, Annual, Biannual, Quarterly, Monthly)	Contact Officer/ Head of Service
11 Mar 16	<i>Environment</i>			
	Quarter 3 – 2015/16 Performance Report	Monitor	Quarterly	
	Corporate Property Asset Management Plan	Info	Annual	SB
	Complaints Report	Monitor	Quarterly	AH
	Convergence Funding and European Funding Update	Info	Annual	SB
	Sale/Lease of Land Reports	Decision	As Needed	SB
	Energy Performance Report	Info		SB

Economic and Community Regeneration Cabinet Board – Forward Work Programme

	Education			
	Celtic Leisure ¾ Year Report (Presented by NPT)	Monitor	Quarterly	CM
	Quarter 3 – 2015/16 Performance Report	Monitor	Quarterly	CM

Meeting Date and Time	Agenda Items	Type (Decision, Monitor or Info)	Rotation (Topical, Annual, Biannual, Quarterly, Monthly)	Contact Officer/ Head of Service
22nd Apr 16	Environment			
	Sale/Lease of Land Reports	Decision	As Needed	SB
	Education			
	Community Development Delivery Plan	Decision	Topical	CM

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of the Local Government Act 1972.

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Agenda Item 9.

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